

29 August 2013

From: EMS/CETEP Coordinator, Environmental
Management Department, MCAS Miramar
To: Environmental Coordinators, MCAS Miramar

Subj: CY 2013 - 2014 ENVIRONMENTAL TRAINING SCHEDULE AND ENVIRONMENTAL
COORDINATORS' MEETINGS

Ref: (a) StaO 5090.3 CETEP Plan

Table: (1) Training Education and Event Planner input

1. Per the reference, the MCAS Miramar environmental training courses, Hazardous Waste Coordinator (HWC) and unit designated Environmental Compliance Coordinators' (ECC) meetings and schedules are identified on Table (1):

NOTE Environmental training received at other duty stations or from other sources does not necessarily meet the referenced requirements.

2. Hazardous Waste Coordinators (HWC) are required to attend the HWC Course within 3 months of billet assignment and attend the HWC Refresher in subsequent calendar years.
3. Hazardous Waste Coordinator meetings are conducted every first Tuesday of the month, 0800 Bldg #8630 Auditorium, unless it coincides with a Holiday.
4. Unless identified specifically above; all courses and meetings are held at various locations aboard MCAS Miramar. Please consult Table (1), the home page schedule calendar of events at www.MiramarEMS.com or the MCI West Environmental Learning Management System (ELMS) for locations and start times.
4. Enrollment for all classes can be accomplished via the MCI West ELMS for members with NMCI access. All others must submit nominee(s) name, initials, rank, SSN last five, and the course date(s) to the Environmental Protection Specialist (EPS) assigned to oversee/assist your unit with environmental compliance; or may contact the EMS/CETEP Coordinator at (858) 577-1306.

NOTE The courses listed in Table (1) may require completion of pre-requisite on-line training prior to being granted enrollment.

5. Unit designated Environmental Compliance Coordinators (ECC) are required to attend Environmental Coordinators' meetings.
 - a. Environmental Compliance Coordinators' (ECC) meetings are approximately one hour in length. ECC training is conducted following each meeting and lasts approximately 4 hours in length
 - b. If the unit designated ECC is unavailable, a responsible unit representative should attend.
4. If you have any questions or need additional information please do not hesitate to contact me at 557-1306/1108.


Andrew J. DePaolo

**Table (1) Training Education and Event Planner input
S-7 2013-2014 TEEP**

Start	End	Event	Description	Action Office	Participants	Location
2013						
Oct 2013						
	10/1	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	10/15	ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg 8630 Auditorium
Nov 2013						
	11/5	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	11/19	11/20 HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg 8630 Auditorium
Dec 2013						
	12/3	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	12/17	HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg 8630 Auditorium
2014						
Jan 2014						
	1/7	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	1/21	ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg 8630 Auditorium
Feb 2014						
	2/4	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	2/18	2/19 HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg 8630 Auditorium
Mar 2014						
	3/4	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	3/18	HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg 8630 Auditorium
Apr 2014						
	4/1	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	4/1	EMS Management Review	Annual Audit of Installation EMS	S-7	EIRB	Bldg 6022- CCE Conf Rm
	4/15	ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg 8630 Auditorium
	4/22	Earth Day Event	Provide Environmental Awareness during the Annual Celebration of Earth Day.	S-7	Station Personnel & Family members	Event Location TBD
May 2014						
	5/6	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	5/20	5/22 HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg 8630 Auditorium
Jun 2014						
	6/3	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	6/17	HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg 8630 Auditorium
Jul 2014						
	7/1	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	7/15	ECC Meeting Defense Hazardous Materials and Hazardous Waste Handler's	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg 8630 Auditorium
	7/22	7/24 Course (ALMC-HA)	Compliance training for 4790.2 fulfillment	S-7	HMC&M Supervisors	HUB Classroom 6
Aug 2014						
	8/5	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	8/19	8/20 HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg 8630 Auditorium
Sep 2014						
	9/2	HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg 8630 Auditorium
	9/16	HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg 8630 Auditorium