

**06 August 2014**

From: EMS/CETEP Coordinator, Environmental  
Management Department, MCAS Miramar  
To: Environmental Coordinators, MCAS Miramar

Subj: CY 2014 - 2015 ENVIRONMENTAL TRAINING SCHEDULE AND ENVIRONMENTAL  
COORDINATORS' MEETINGS

Ref: (a) StaO 5090.3 CETEP Plan

Table: (1) Training Education and Event Planner input

1. Per the reference, the MCAS Miramar environmental training courses, Hazardous Waste Coordinator (HWC) and unit designated Environmental Compliance Coordinators' (ECC) meetings and schedules are identified on Table (1):

\*NOTE\* Environmental training received at other duty stations or from other sources does not necessarily meet the referenced requirements.

2. Hazardous Waste Coordinators (HWC) are required to attend the HWC Course within 3 months of billet assignment and attend the HWC Refresher in subsequent calendar years.

3. Hazardous Waste Coordinator meetings are conducted every first Tuesday of the month, 0800 Bldg #6306 Classroom, unless it coincides with a Holiday.

4. All courses and meetings are held at various locations aboard MCAS Miramar. Please consult Table (1), the home page schedule calendar of events at [www.MiramarEMS.com](http://www.MiramarEMS.com) or the MCI West Environmental Learning Management System (ELMS) for locations and start times.

4. Enrollment for all classes can be accomplished via the MCI West ELMS for members with NMCI access. All others must submit nominee(s) name, initials, rank, SSN last five, and the course date(s) to the Environmental Protection Specialist (EPS) assigned to oversee/assist your unit with environmental compliance; or may contact the EMS/CETEP Coordinator at (858) 577-1306.

\*NOTE\* The courses listed in Table (1) may require completion of pre-requisite on-line training prior to being granted enrollment.

5. Unit designated Environmental Compliance Coordinators (ECC) are required to attend Environmental Coordinators' meetings.

a. Environmental Compliance Coordinators' (ECC) meetings are approximately one hour in length. ECC training is conducted following each meeting and lasts approximately 4 hours in length

b. If the unit designated ECC is unavailable, a responsible unit representative should attend.

4. If you have any questions or need additional information please do not hesitate to contact me at 557-1306/1108.

  
Andrew J. DePaolo

Table (1) Training Education and Event Planner input

S-7 2014-2015 TEEP

Start	End	Event	Description	Action Office	Participants	Location
<b>2014</b>						
Oct 2014						
10/7		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
10/14		ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg #6306 Classroom
Nov 2014						
11/4		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
11/13	11/19	HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg #6306 Classroom
Dec 2014						
12/2		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
12/16		HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg #6306 Classroom
<b>2015</b>						
Jan 2015						
1/6		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
1/13		ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg #6306 Classroom
Feb 2015						
2/3		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
2/17	2/18	HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg #6306 Classroom
Mar 2015						
3/3		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
3/17		HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg #6306 Classroom
Apr 2015						
4/7		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
4/14		ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg #6306 Classroom
4/22		Earth Day Event	Provide Environmental Awareness during the Annual Celebration of Earth Day.	S-7	Station Personnel & Family members	Event Location TBD
May 2015						
5/5		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
5/19	5/20	HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg #6306 Classroom
Jun 2015						
6/2		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
6/16		HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg #6306 Classroom
Jul 2015						
7/7		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
7/14		ECC Meeting	Environmental Compliance Coordinators (ECC) Meeting	S-7	ECC	Bldg #6306 Classroom
Aug 2015						
8/4		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
8/18	8/19	HWC Course	Training for Hazardous Waste Coordinators (HWC) within 3-mos. of billet assigned.	S-7	HWC	Bldg #6306 Classroom
Sep 2015						
9/1		HWC Meeting	Hazardous Waste Coordinators meet to discuss current issues	S-7	HWC	Bldg #6306 Classroom
9/15		HWC Course Refresher	Annual Refresher Training for Hazardous Waste Coordinators (HWC)	S-7	HWC	Bldg #6306 Classroom