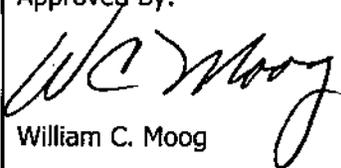


Environmental Standard Operating Procedure			
Originating Office: <b>MCAS Miramar Environmental Management Department</b>	Revision: Original	Prepared By: Waste Management Division	Approved By:  William C. Moog
File Name: LTA-ESOP	Effective Date: 18 March 2013	Document Owner: Mike Corona	

## Title: Landfill Trip Authorization

### 1.0 PURPOSE

The purpose of this Standard Operating Procedure (SOP) is to provide guidelines Waste Management Division (WMD) personnel relating to delivery of garbage directly to the Miramar landfill.

### 2.0 APPLICATION

This guidance applies to all WMD personnel.

### 3.0 REFERENCES

- MCO 5090.2A Ch 17 (USMC Environmental Compliance and Protection Manual)
- Integrated Solid Waste Management Plan (ISWMP)
- Hazardous Waste Management Plan (HWMP)

### 4.0 PROCEDURE

#### 4.1 Discussion:

Collection and transportation of solid waste to the Miramar landfill is authorized for any organization operating aboard MCAS Miramar, but must be performed according to the LTA-ESPO. WMD personnel must ensure that only authorized solid waste is disposed of and that unauthorized materials are properly accumulated and managed in accordance with references.

WMD personnel will discourage all organizations from making unnecessary landfill trips, and stress the fact that the Installation provides adequate containers for solid waste accumulation.

#### 4.2 Operational Controls:

The following procedures apply:

1. Upon contact from an organization desiring to make a landfill run, WMD personnel will discourage the organization and guide the organization to the appropriate solid waste collection containers.
2. If unable to dissuade the requesting organization WMD will provide initial information on unauthorized items for disposal, and set up an appointment for load screening.
3. Organizations must report to building 6022 with loaded vehicle, on date and time of appointment for

load screening by WMD personnel.

4. If the load is determined to be appropriate for delivery to the landfill, a Landfill Authorization chit will be provided to the organization, with instructions to have the chit signed by landfill representative.
5. The landfill chit will be signed by the WMD personnel that inspected the load, stamped with the official stamp, dated and given to the organization.
6. The WMD personnel should the complete the landfill authorization log.
7. Once the landfill trip is completed, the organization must return the signed landfill chit to the Waste Management Division for record keeping.
8. Personnel attempting to make landfill trips with an unapproved copy of the Landfill Authorization chit will be reported to their Commanding Officer.
9. Requesting personnel should be briefed on the following forbidden items, prior to vehicle loading if possible:
  - a. Ammunition, ordinance, and range residue is prohibited.
  - b. MRE (Meals Ready to Eat) heaters must be deactivated before disposal as non-hazardous solid waste, since they may react with water and create a fire hazard.
  - c. Universal Waste. (batteries, electronics, aerosols, mercury containing equipment)
  - d. Hazardous Waste. (flammables, paints, solvents, petroleum products, adhesives; corrosives, acids and bases; reactives, oxidizers; toxics, pesticides, inhalation hazards)
  - e. Recyclables. (cardboard, paper, scrap metal, aluminum, serviceable pallets, plastics, brass)
  - f. Chemically treated wood. Marked PA, PB, PC, or PD.
  - g. Used tires.
10. This internal SOP should be updated as changes to the program become necessary.

#### **4.3 Documentation and Record Keeping:**

The following records must be maintained:

1. Landfill authorization log.
2. Landfill authorization chit.

# MARINE CORPS AIR STATION MIRAMAR

## LANDFILL AUTHORIZATION



\_\_\_\_\_  
EMD APPROVED BY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LANDFILL REPRESENTATIVE

**PASS MUST BE PRESENTED TO LANDFILL OPERATOR UPON ENTRY, AND RETURNED TO ENVIRONMENTAL IMMEDIATELY UPON RETURN TO MCAS MIRAMAR.**

# MARINE CORPS AIR STATION MIRAMAR

## LANDFILL AUTHORIZATION



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