**MCAS MIRAMAR SPILL DISCOVERER PROCEDURES CHART**

**IS THERE AN IMMEDIATE THREAT TO HUMAN HEALTH OR THE ENVIRONMENT (ENTERING A STORM DRAIN OR WATERWAY)?**

- **EMERGENCY**
  - YES
  - MOVE TO A SAFE DISTANCE AND CONTACT THE MIRAMAR FIRE DEPARTMENT: 9-1-1
  - Report the following information:
    - Location of spill.
    - Quantity and type of material spilled.
    - Your name and phone number.
  - Gather spill data to complete information needs on the MCAS Miramar Spill Response Notification Form.
  - Do the following only if you have adequate training to do so without risk to your own personal safety:
    - Evacuate personnel to a safe distance.
    - Stop the material from spilling (shut off valves, turn drum upright, etc.).
    - Contain the spill with available spill response equipment (absorbent socks, booms, sand bags, etc.).
    - Divert the spill to an area where it will cause less harm using dikes or berms.
    - Stand by to direct emergency response personnel when they arrive.
  - CONTACT THE ENVIRONMENTAL MANAGEMENT DIVISION TO REQUEST ASSISTANCE AT: 577-1108
  - Report the following information:
    - Location of spill.
    - Quantity and type of material spilled.
    - Your name and phone number.
  - Gather spill data to complete information needs on the MCAS Miramar Spill Response Notification Form.
  - Depending on the situation, one or both of the following may happen:
    - You may be given advice on how to clean up the spill; or
    - The Spill Team or a representative from the Environmental Management Division may be sent out to conduct, oversee, or assist in the cleanup operation.

- **NO**

**IS THE SPILL TOO LARGE FOR YOU TO CONTAIN AND CLEAN UP YOURSELF (GREATER THAN 25 GALLONS)?**

- **EMERGENCY**
  - YES
  - See EMERGENCY procedures above.

- **NO**

**IS THE SPILLED MATERIAL UNKNOWN OR TOO HAZARDOUS TO HANDLE WITH AVAILABLE PROTECTIVE EQUIPMENT?**

- **EMERGENCY**
  - YES
  - See EMERGENCY procedures above.

- **NO**

**IS THE SITUATION A NON-EMERGENCY, BUT YOU FEEL YOU MAY NEED ASSISTANCE IN CLEANING UP THE SPILL?**

- **EMERGENCY**
  - YES
  - See EMERGENCY procedures above.

- **NON-EMERGENCY**
  - YES
  - CLEAN UP THE SPILL YOURSELF

If the spill is small, has not contaminated any open water, reached a drain, or contaminated significant quantities of soil and you are fully aware of how to protect yourself and surrounding personnel from all hazards associated with the material, then do the following:

1. Collect all spilled material in a properly labeled, approved hazardous waste container.
2. Clean all surfaces or objects that have been contaminated by the spilled material.
3. Collect all disposable, contaminated objects and cleanup materials and place in a properly labeled, approved hazardous waste container.
4. Contact the Environmental Management Department at 577-1108 to coordinate the disposal of all hazardous waste.

Consult the Standard Operating Procedure for Hazardous Waste Accumulation Sites for more information on how to manage hazardous waste.

Note:
- These instructions are intended to give general guidelines only.
- For more information, contact the Environmental Management Division at 577-1108
- If you are uncertain what to do, treat the situation as a worst case emergency.