



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION MIRAMAR
P.O. BOX 452013
SAN DIEGO CA 92145-2013

5090
S-7/Ser 5034
18 Dec 2018

From: Commanding Officer
To: Distribution

Subj: ENVIRONMENTAL COMPLIANCE AUDIT SCHEDULE

Ref: (a) MCO 5090.2
(b) StaO 5090.4A
(c) StaO 5090.5C Hazardous Waste Management Plan
(d) Code of Federal Regulations
(e) California Code of Regulations
(f) OHS SPCC Plan
(g) UST/AST Management Plan

Encl: (1) Hazardous Waste Compliance Inspection Checklist
(2) Medical Waste Compliance Inspection Checklist
(3) Air Compliance Inspection Checklist
(4) Food Establishment Wastewater Discharge (FEWD) Compliance Inspection Checklist
(5) Spill Prevention, Control, and Countermeasure Plan (SPCC) /Storage Tank Management Compliance Audit Checklist
(6) Underground Storage Tank (UST) Management Compliance Audit Checklist
(7) Calendar Year (CY) 2019 MCAS Miramar Consolidated Environmental Inspection Schedule

1. In order to ensure environmental compliance in accordance with references (a) through (g), the Environmental Management Department will conduct scheduled environmental audits of all installation Unified Program Facility permitted sites. Audits will include Hazardous Waste Management, Air Compliance, Food Establishment Wastewater Discharge (FEWD), Oil and Hazardous Substance Spill Prevention, Control, and Countermeasure Plan (SPCC) and Underground Storage Tank (UST) Management Plan.

2. The intent of the inspection schedule is to conduct all required audits of an organization's regulated environmental media within a one week timeframe, during the month(s) indicated in enclosure (7). Audits will be based on the inspection checklists provided as enclosures (1) thru (6).

3. The CY19 schedule in enclosure (7) supersedes the outlined schedule in reference (b). Coordination for exact dates will be made with unit Hazardous Waste Coordinators (HWC) or Environmental Compliance Coordinators (ECC). Each inspected station and tenant organization shall ensure HWCs/ECCs are designated and that current contact information is provided to the Environmental Management Department.

4. An out brief will be conducted within one week of audit completion, and at the convenience of the audited organization.

5. The Environmental Management Department point of contact is Major Stacey Colón at 858-577-1137, email stacey.colon@usmc.mil.



S. B. COLÓN

By direction

Copy to:

CG, 3rd MAW (DOSS/IH)

CG, 4th MAW

CO, 4th Tank Bn

CO, H&HS (S4)

Director, MCCS

Director, CDC

Store Manager, DECA

Fleet Manager, SWRFT

S-4 PW/LOG

S-3 (VAL, Aviation Museum)

CO, Branch Dental Clinic

OIC, NAVFAC

CO, Branch Medical Clinic

OIC, Vet Clinic

Director, FRC

ENVIRONMENTAL COMPLIANCE AUDIT CHECKLIST

"Pursuant to: California Code of Regulations (CCR) Title 22, 29 Code of Federal Regulations,
40 CFR 112, NPDES IUDP Permit, SDAPCD, MCO P5090.2A, MCAS HWMP"

Unit / Facility: _____ Date: _____
 Location: _____ Permit No(s): _____
 POC / Phone: _____

HAZARDOUS WASTE COORDINATORS (HWC)

Primary: _____ HWC Course Date: _____ HWC Refresher Date: _____
 Alternate: _____ HWC Course Date: _____ HWC Refresher Date: _____

LINE ITEMS

FINDINGS

1.	ENVIRONMENTAL RECORDS VOLUME I: COMPLIANCE ORDERS BINDER.	Yes	No	NA
	a. Is a copy of the current CO's Environmental Policy Statement maintained in this binder? [HWMP, Ch9, 3.a.]			
	b. Does unit maintain or have access to current copy of HWMP, SPCC, Air Quality Management Plan, SWPPP, SCP, and ISWMP? [HWMP, Ch9, 3.(a)] (Online access is acceptable)			
	c. Is the most current copy of the Environmental Compliance Audit maintained in this binder? [HWMP, Ch9, 3.a.]			
2.	ENVIRONMENTAL RECORDS VOLUME II: BUSINESS PLAN BINDER.	Yes	No	NA
	a. Is the Unified Program Facility Permit (Health Permit) up-to-date and maintained in this binder? [HSC 25404(c)(1)(A); HMD Unified Program Facility Permit HM-906]			
	b. Is the Emergency Response/Contingency Plan up-to-date and maintained in this binder? [HSC 25503.5]			
	c. Are Appointment Letters and Billet Descriptions for the Primary and Alternate Hazardous Waste Coordinators available? [CCR 66265.16; HWMP Ch9, 3.b.]			
	d. Are HW training certificates for HWCs (Pri/Alt) current and available? [HWMP, Ch1, 4.a.(2)(c)]			
	e. Is the Section 1-4 training attendance roster up-to-date and available? [HSC 25504, HWMP, Ch 8, 6.e.]			
	f. Are copies of the Emergency Response/Contingency Plan Training Plans, Sections 1- 4 available? [HSC 25504; HWMP, Ch8, 6., and Ch 9, 3.b.]			
	g. Are all HM listed on the Unit's AUL? [StaO 5100.1 Encl6; HWMP, Ch2, 3.a.(1)]			
	h. Does the Unit accumulate medical waste i.e. sharps, pharmaceutical, biohazard? If so, include the Medical Waste Compliance checklist with this audit. [HSC 117960; HWMP, Ch9, 3.b.]			
	i. Are copies of the most recent County of San Diego HMD Inspection available? [HWMP, Ch9, 3.(b)]			
	j. Is the HW Coordinator (Pri/Alt) familiar with business plan spill notification procedures?			
3.	ENVIRONMENTAL RECORDS VOLUME III: RECORD KEEPING BINDER.	Yes	No	NA
	a. Are weekly site inspections performed, records and hazardous waste inventory maintained? [CCR 66265.174; HWMP, Ch9, 3.c.]			
	b. Are Daily Above Ground Storage Tank (AST) Inspections performed and records maintained for the Used Oil AST? [CCR 66265.195(a); HWMP, Ch9, 3.c.]			
	c. Are waste disposal receipts maintained in this binder i.e. turn-in sheets, DD1348, vendor receipts, Waste Transfer Log? [CCR 66265.73(b)(1); HWMP, Ch9, 3.c.]			
	d. Are discharges from the silver recovery unit tested at least once every three months using a silver test paper and documented in the silver recovery-operating logbook? [IUDP Permit 05-1019 App D; HWMP, Ch9, 3.c.]			
	e. Is the Used Oil AST Certification and Engineering Exemption up-to-date and maintained in this binder? [CCR 66265.192(j)]			
4.	OTHER REQUIRED DOCUMENTS:	Yes	No	NA
	a. Are spills recorded in the "Spill Log" with the spill date, time, product spilled, quantity, location, cleanup, actions taken and the name of the person reporting the spill? [CCR 66265.56(j); HWMP, Ch7, 3.e.]			
	b. Is a SDS for each required Hazardous Material (HM) readily accessible to each employee? [29CFR 1910.1200(g)(8); StaO 5100.1 Encl 6]			
5.	SATELLITE ACCUMULATION AREA (SAA):	Yes	No	NA
	a. Is satellite area authorized by Waste Management Division and identified in Unit's Business Plan? [HWMP, Ch4, 4.b.(1)]			
	b. Is the satellite area limited to less than 55 gallons total? [MCO P5090.2A, 9104.h.(1), HMWP Ch4, 4.b.(5)]			
	c. Are the correct waste labels, filled out, legible, and visible for inspection? [CCR 66262.34(f)(1)&(3)]			
	d. Are weekly satellite area inspections conducted and records maintained? [HWMP Ch4, b.(7)]			

ENVIRONMENTAL COMPLIANCE AUDIT CHECKLIST

"Pursuant to: California Code of Regulations (CCR) Title 22, 29 Code of Federal Regulations,
40 CFR 112, NPDES IUDP Permit, SDAPCD, MCO P5090.2A, MCAS HWMP"

e. Is the waste moved to 60-day WAS within nine months of the ASD or when the container is full, whichever occurs first? [HWMP, Ch4, 4.b.(6)]			
f. Is the waste moved to the 60-day site within 3 day of the container fill date? [CCR 66262.34(e)(3); [HWMP, Ch4, 4.b.(6)]			
6. HAZARDOUS WASTE ACCUMULATION SITE (HWAS):	Yes	No	NA
a. Are the correct waste labels used, filled out, legible, securely attached and visible for inspection? [CCR 66262.34(f)(1)&(3); HWMP Ch4, 5.d. and 6.]			
b. Are the containers compatible with the waste inside the container? Check containers, including tanks, for deterioration and structural integrity. [CCR 66264.172; HMWP Ch4, 5.a.]			
c. Are the containers kept closed and secured except when waste is being added or removed? [CCR 66264.173(a), APCD Rule 67.17(d)(1); HMWP Ch4, 5.e.]			
d. Are drums/tanks/containment areas (tops, sides and/or decks) kept clean and free of spill residue? [HWMP Ch2, 3.e.(7), Ch4, 5.(c)]			
e. Are containers with ignitable waste grounded during waste accumulation and are waste lockers grounded appropriately? [29CFR 1910.107(e)(9), NFPA Code 30, 2008 edition, Chapter 18, Section 18.4.2.2]			
f. Is the initial accumulation start date (ASD) of the waste clearly marked and visible on each container and less than 60 days? [HWMP Ch4, 6.b,7.a]			
g. Is the full date clearly marked and visible on each container of waste that was generated at a "Satellite Accumulation Area" (SAA)? [CCR 66262.34(e)(1)(C)]			
h. Are incompatible wastes separated (i.e., no oxidizers next to flammables) by means of a dike, berm, wall or other device and with adequate aisle space for access and/or inspection? [CCR 66265.177(c)]			
i. Are containers or inner liners larger than five gallons that previously held HM/HW properly marked with words EMPTY and the date it was emptied? [CCR 66261.7(f); HWMP Ch14]			
j. Is secondary containment damage free, and free of liquids and debris, and drainage valves leak tight and kept closed? [40CFR 112.8(c)(3); CCR 66265.175]			
k. Has the secondary containment drainage log been completed after every drainage event? [SPCC 4.2.3, App B]			
l. Are warning signs clearly visible and legible from a distance of 25' in any direction? (No Smoking, HW Area [bilingual if necessary]) [CCR 66265.17(a); 66265.14(c)]			
m. During the workplace walk-through, are HWs properly containerized and are drip pans placed underneath all leaking aircraft, machinery and equipment? [CCR 66265.31; HWMP Ch2, 3.e.(1) and Ch4, 5.]			
n. Are eyewash stations & fire extinguishers available and in serviceable condition? [29 CFR 1910.151(c), CCR 66265.32(c), ANSI Z358.1 5.5.2]			
o. Is emergency spill response equipment (communication alarm and spill kit) available and adequately stocked? [CCR 66265.32(a)-(d), HWMP Ch7, 4.h.]			
p. Is unauthorized access to used oil tank, SAA, or HWAS prevented? (locked/secured) [HWMP Ch4, 4.a.(4)]			
q. Are lead-acid batteries marked with the date removed from service? [HWMP, Ch14]			
7. RECYCLING:	Yes	No	NA
a. Does the unit require a used tire TPID number?			
b. Are tires being stored in a manner which prevents the breeding and harborage of vectors? [Title 14, CCR 17353(a)]			
c. Are copies of tire manifest CTLs maintained for minimum 3 years? [Title 14, CCR 17353(a)]			
d. Is Unit recycling to the maximum extent practicable? [ISWMP, Ch4, 4.1)]			

Supervisor: _____

Date: _____

Unit Coordinator: _____

Date: _____

Inspector: _____

Date: _____

ENVIRONMENTAL COMPLIANCE AUDIT CHECKLIST

"Pursuant to: California Code of Regulations (CCR) Title 22, 29 Code of Federal Regulations,
40 CFR 112, NPDES IUDP Permit, SDAPCD, MCO P5090.2A, MCAS HWMP"

Notes:

Observations:

Findings:

Recommendations:

MEDICAL WASTE COMPLIANCE CHECKLIST

Pursuant to 29 CFR, California HSC, Certified Unified Program Agency, HWMP StaO 5090.5B,
Naval Medical Center San Diego Instruction 6280.1C, Navy Pharmaceutical Waste Management Guidelines

Unit / Facility: _____ Date: _____
 Location: _____ Permit No(s): _____
 POC / Phone: _____

LINE ITEMS		FINDINGS		
		Yes	No	NA
1.	MEDICAL WASTE MANAGEMENT:			
	a. Is medical waste separated from other waste at the point of origin? [HWMP Chap 13, HSC 118275 (a)]			
	b. Is untreated medical waste (chemo, pathology, and pharmaceutical) being properly disposed of to an authorized point? [HWMP Chap 13, HSC 118340(a)]			
	c. Has operator posted an approved and legible Biohazard Waste "warning sign" at the waste storage area(s)? A biohazard symbol or worded signage in English and Spanish. [HWMP Chap 13, HSC 118310]			
	d. Is medical waste storage area secured as to deny access to unauthorized persons? [HWMP Chap 13, HSC 118310]			
	e. Very small quantity generator (<20 pounds/month) is properly storing all biohazard waste when ready for disposal for less than 7 days? [HWMP Chap 13]			
	f. Are medical waste container/bins labeled with the words "Biohazard Waste" or the international biohazard symbol and the word "Biohazard" on the lid and side so as to be clearly visible? [HWMP Chap 13, HSC 118280 (b)]			
	g. Is medical waste being treated on site?			
	h. Is medical SOLID WASTE stored in a trash receptacle or enclosure so as to deny access to unauthorized persons? [HWMP Chap 13, CUPA 68.1211]			
2.	RED BIOHAZARD BAG WASTE:	Yes	No	NA
	a. Are red bags labeled with the generator's name, address, and phone number on the outside of the red bag? [HWMP Chap 13]			
	b. Are red bags tied-off "double goose neck" to prevent leakage or expulsion of contents during handling and storage? [HWMP Chap 13, HSC 118280]			
	c. Are red bags containerized in rigid, leak resistant, and covered containers or bins? [HWMP Chap 13, HSC 118280 (b)]			
	d. Is the storage time for red bag waste no more than 7 days? [BUMED 6280.1B, HWMP Chap 13, HSC 118280 (d)(1)(A)]			
3.	SHARPS WASTE:	Yes	No	NA
	a. Is sharps waste stored in an approved and properly marked sharps container? [HWMP Chap 13, HSC 118285]			
	b. Is sharps container labeled with the generator's name, address, and phone number on the outside of the container? [HWMP Chap 13, CUPA 68.1205]			
	c. Is full sharps container dated and taped closed or tightly-lid ready for disposal, to preclude loss of contents? [HWMP Chap 13, HSC 118285 (b)]			
	d. Is the storage time for full sharps waste no greater than 7 days when ready to be disposed? [BUMED 6280.1B, HWMP Chap 13]			
	e. Are sharp containers in an "In-Use" status, removed from use when they become three-fourths full, or develop an odor? [HWMP Chap 13]			
4.	CHEMOTHERAPY WASTE:	Yes	No	NA
	a. Is chemotherapy waste segregated from other medical waste? [HSC 118275 (d)(1)]			X
	b. Is chemotherapy waste container labeled with the words "chemotherapy waste" or other approved markings on the lid and sides? [HSC 118275 (d) (1)]			X
	c. Are waste chemotherapy drugs managed as HW IAW Navy Pharmaceutical Waste Management Guidance?			X
5.	PATHOLOGY WASTE:	Yes	No	NA
	a. Is pathology waste segregated from other medical waste? [HSC 118275 (f)]			X

MEDICAL WASTE COMPLIANCE CHECKLIST

	b. Is pathology waste container labeled with the words "pathology waste" or other approved markings on the lid and sides? <i>[HSC 118275 (f)]</i>			X
6.	PHARMACEUTICAL WASTE:	Yes	No	NA
	a. Is pharmaceutical waste segregated from other medical waste? <i>[6280.1C, HSC 118275 (g)]</i>			
	b. Is pharmaceutical waste container labeled with the words "incineration only" or other approved markings on the lid and sides? <i>[6280.1C, HSC 118275 (g)]</i>			
	c. Is the storage time for pharmaceutical waste less than 7 days when ready to be disposed? <i>[HWMP Chap 13]</i>			
	d. Does the unit maintain a pharmaceutical inventory HW pharmaceuticals? <i>[HWMP Chap 13, Navy PharmaWasteMgtGuidelines]</i>			
	e. Are RCRA HW pharmaceuticals identified and managed IAW federal and state HW regulations? <i>[HWMP Chap 13, Navy PharmaWasteMgtGuidelines]</i>			
7.	RECORDKEEPING and TRAINING:	Yes	No	NA
	a. Is Environmental Health Permit for medical waste generators present and current? <i>[HWMP Chap 13, CUPA 68.1203, 68.1202, 68.905]</i>			
	b. Has Medical Waste Management Plan been submitted to County HMMD if required? <i>[HWMP Chap 13, HSC 117935, 117960]</i>			
	c. Did the generator retain on file disposal receipts and/or tracking documents for waste shipped offsite for at least 3 years? <i>[HWMP Chap 13, HSC, 117975]</i>			
	d. Have employees with potential exposure to biohazard waste been adequately trained on MW management procedures at the time of initial assignment and at least annually thereafter? <i>[HWMP Chap 13, 29CFR 1910.1030(g) (2)]</i>			

Supervisor: _____

Date: _____

Unit Coordinator: _____

Date: _____

Inspector: _____

Date: _____

Notes:

Observations:

Findings:

Recommendations:

AIR COMPLIANCE INSPECTION CHECKLIST

Pursuant to: San Diego Air Pollution Control District Rules & Regulations; MCO P5090.2A

Unit / Facility: _____
 Location: _____
 POC / Phone: _____
 Equipment(s): _____

Date: _____
 Permit No(s): _____

LINE ITEMS		FINDINGS			COMMENTS
1.	General Requirements: <i>[Rules 10, 20, 21, 40, 50, 51, 67.17]</i>	Yes	No	NA	
	a. Is the equipment the same as described in the Permit to Operate?				
	b. Is the current permit posted/available & within 25' of equipment?				
	c. Are SDS's being maintained and up to date?				
	d. Is the equipment in good working condition and are operating procedures posted?				
	e. Are there open container violation(s) of VOC materials (paint can, solvent tank, discarded rag, etc.)? <i>[Rule 67.17]</i>				
	f. Are all conditions of the permit being met? <i>[Rule 21]</i>				
	g. Equipment moved/modified without permit notification?				
	h. Are records (usage or otherwise) being maintained for 3 years?				
2.	Emergency Standby Engine (Generator or Fire Pump) and/or Boilers: <i>[Rules 10, 12, 20, 40, 50, 51, 69/69.2, 69.2.1, 69.4 or 69.4.1]</i>	Yes	No	NA	
	a. Is fuel being used CARB Diesel Fuel?				
	b. Is the non-resettable engine hour meter installed and operational?				
	c. Is operating log available and maintained containing the following: Dates and times of engine operation, emergency or non-emergency operation and nature of emergency, total cumulative hours of operation per calendar year, and records of periodic maintenance including dates maintenance was performed?				
3.	Coatings Operations (Aerospace, Adhesive, Automotive & Wood): <i>[Rules 10, 20, 40, 50, 51, 66.1, 67.0, 67.11, 67.20, 67.21, 67.3, 67.9]</i>	Yes	No	NA	
	a. Are coatings applied in paint booth? (Not applicable to Hangars)				
	b. Are booth filters in place and in good condition?				
	c. Is exhaust fan operational? (Applicable to paint booths only)				
	d. Is paint application compliant with the conditions of permit?				
	e. If HVLP paint gun, is air cap pressure gauge for HVLP spray gun available and indicating a 0.1-10.0 psig reading? Or is HVLP gun manufacturer literature available correlating inlet pressure to 10 psig nozzle outlet pressure? (Check Mfg. of paint gun: i.e. AirVerter or DeVil Biss)				
	f. Are coatings materials and/or solvents/materials APCD compliant?				
	g. Are paint gun cleaning solvents and methods APCD compliant?				
4.	Gasoline Dispensing Operations: <i>[Rules 10, 20, 40, 50, 51, 60.1, 61.3.1, 61.4.1, 61.5, 61.8]</i>	Yes	No	NA	
	a. Are daily inspections conducted and documented in Attachment I? Spot check a few Vapor Recovery components.				
	b. Inspection, ISD Alarm Response, Maintenance and Repair Log (Attachment I) available and properly maintained? Spot check a few ISD alarm events.				
	c. Is Attachment J, Annual Inspection and Maintenance Checklist, available and properly conducted?				
	d. Is Monthly Dispensing Flow Rate test properly conducted and documented? Check Attachment E.				

AIR COMPLIANCE INSPECTION CHECKLIST

Pursuant to: San Diego Air Pollution Control District Rules & Regulations; MCO P5090.2A

	e. Are Annual required tests conducted and documented properly? Check Attachment AA for required tests.				
	f. Are Monthly throughput records available and maintained for 3 years? Check Attachment C or equivalent form/method.				
	g. Vapor recovery hoses coaxial hoses drained weekly, volume of gas recorded on Attachment F. Fueling point removed from service if hose has > 150ml of gas drained from vapor side.				
	h. Are the Healy 900 Nozzle Insertion Interlock Quarterly Inspections Requirement being conducted and recorded on VR-20102020XX Healy Quarterly Inspection form?				
	i. Are required inspections, maintenance, and repairs being conducted and recorded properly on "Attachment M Inspection, Maintenance, and Repair Log "which contains the Weekly Inspection Log, Monthly Inspection Log, Annual Inspection Log and Repair Log.				
5.	Solvent Cleaning Operations: <i>[Rules 10, 20, 40, 50, 51, 67.6, 67.6.1, 67.6.2]</i>	Yes	No	NA	
	a. Are there solvent leaks from any part of the equipment?				
	b. Is the cover closed while unit is not in use?				
	c. Are operating instructions posted?				
	d. Is Liquid solvent level below the marked maximum solvent level line?				
	e. Are Solvents APCD compliant? Verify with Permit Attachment, if applicable.				
6.	Jet Engine Test Cells & Test Stands: <i>[Rules 10, 20, 40, 50, 51, 69.3, 69.4]</i>	Yes	No	NA	
	a. Are only the engines indicated on permit tested?				
	b. Is daily engine number tested permit limit exceeded?				
	c. Is Annual engine numbers tested permit limit exceeded?				
	d. Are records of engine operation and total fuel usage per engine test maintained and available for review?				
	e. Are usage records being maintained for 3 years?				
7.	Abrasive/Blasting/Grinding/Sanding Operations: <i>[Rules 10, 20, 40, 50, 51, 52, 52.1, 54, 55]</i>	Yes	No	NA	
	a. Are grinding operations being limited to the booth?				
	b. Are maintenance records available and maintained for 3 years?				
	c. Is a differential pressure gauge being maintained to indicate filter condition and is reading between 0.5" and 5"?				
	d. Are filters, screens and other waste containing dust stored in sealed containers pending disposal?				
	e. Are dust spills being vacuumed up after the end of each work shift and is the filter system kept on while dust is vacuumed?				
8.	Arresting Gear Engines: <i>[Rule 69.4.1]</i>	Yes	No	NA	
	a. Is the engine being operated less than 200 hours per year?				
	b. Is the engine using California reformulated gasoline fuel?				
	c. Is the engine equipped with a non-resettable fuel meter and/or time to measure fuel and/or time of operation?				
	d. Is there a Daily Log containing dates and times of operation, total cumulative hours, and records of engine maintenance?				
	e. Is the engine periodically maintained as recommended by approved maintenance requirement document at least once a year?				

Acknowledged by: _____

Date: _____

AIR COMPLIANCE INSPECTION CHECKLIST

Pursuant to: San Diego Air Pollution Control District Rules & Regulations; MCO P5090.2A

Inspector (EMD): _____ Date: _____

NOTES:

FEWD COMPLIANCE AUDIT CHECKLIST

For: Food Establishment Wastewater Discharge (FEWD) Permit Program
Pursuant to: San Diego Municipal Code, Article 4, Division 7, 64.0701

Unit / Facility: _____
 Location: _____
 POC / Phone: _____

Date: _____
 Food Estbmt No: _____

1.	LINE ITEMS	FINDINGS			COMMENTS
		Yes	No	NA	
	AUDIT CHECKLIST				
	a. Is the unit FEWD Permit posted?				
	b. Is the unit FEWD Permit current?				
	c. Does the Grease Removal Equipment Log or grease removal receipt have the date the equipment was cleaned and the company and/or service provider's name of who cleaned the equipment?				
	d. Is the grease being pumped out at the frequency being recommended by the City of San Diego?				
	e. Has there been any change in the food preparation that generates fats, oil or grease? <i>(For Wipe Condition Facilities)</i>				
	f. Has there been any addition of food preparation equipment added to the work area?				
	g. Are collection drums and/or grease collection bins being used for maximum segregation of fats, oil or grease? Are surrounding collection drums and/or grease collection bins tidy/clean and are employees practicing good housekeeping practices?				
	h. Are outdoor collection drums and/or grease collection bins being secondary contained per SPCC Regulations, Title 22, CCR, 40 CFR?				
	i. Is the facility name the same as is on the permit?				

Supervisor (Facility Personnel): _____

Date: _____

Inspector (EPS/Compliance): _____

Date: _____

NOTES:

SPCC/STORAGE TANK MANAGEMENT COMPLIANCE AUDIT CHECKLIST

For: SPCC and POL Storage Tank Program

Pursuant to: MCAS Miramar SPCC Plan and UST/AST Management Plan, MCAS Miramar Facility Response Plan, Calif. H&SC Chapters 6.67 (ASTs) 6.7

Unit / Facility: _____

Date: _____

Location: _____

Permit No(s): _____

POC / Phone: _____

1.	LINE ITEMS	FINDINGS			COMMENTS
		Yes	No	NA	
	a. Are the SPCC general and site specific (if applicable) documents present and current in the recordkeeping binder?				
	b. Storage tank condition: Any visible signs of exterior corrosion, peeling or fading coating, leaks at seams and/or connections? 40 CFR 112.8(c); MCAS Miramar SPCC Plan				
	c. Is the secondary containment area free of liquid and debris? 40 CFR 112.8(c)				
	d. Is the secondary containment area drainage valve present and operational? 40 CFR 112.8(c)				
	e. Is the secondary containment area (if a single-wall tank) drainage valve maintained in a closed position? 40 CFR 112.8(c)				
	f. Are secondary containment drainage logs being completed and maintained? 40 CFR 112.8(c)				
	g. Are monthly inspection records being maintained for product POL storage tank(s)? 40 CFR 112.7(e), 112.8(c)				
	h. Is the used oil AST Certification & Engineering Assessment Exemption Notification form [DEH HM-9271 (02/11)] on file and current?				
	i. Are daily inspection records being maintained for the used oil AST? 40 CFR 112.7(e), 112.8(c)				
	j. Has the tank operator(s) completed the MCAS Miramar SPCC and Storage Tank Management training module in the past year and are records available? 40 CFR 112.7(f)				
	k. Are spills recorded and, if necessary, reported? Spills requiring emergency response personnel assistance and/or 25 gallons or greater require reporting to EMD. Ca H&S 25270.8, MCAS Miramar SPCC/Facility Response Plan				
	l. Are Spill Kits available, in good condition and properly stocked? 40 CFR 112.7(c)				
	m. Is the storage tank and/or HW/HM storage site locked? 40 CFR 112.7(g)				

Present During Inspection: _____

Supervisor (Facility Personnel): _____

Date: _____

Inspector (EPS/Compliance): _____

Date: _____

NOTES:

UNDERGROUND STORAGE (UST) TANK MANAGEMENT COMPLIANCE AUDIT CHECKLIST

For: SPCC and POL Storage Tank Program

Pursuant to: Calif. H&SC Chapter 6.7 (USTs), Title 23 CCR, 40 CFR 280, MCAS Miramar SPCC and UST/AST Management Plans

Unit / Facility: _____
 Location: _____
 POC / Phone: _____

Date: _____
 Permit No(s): _____

1.	LINE ITEMS	FINDINGS			COMMENTS
		Yes	No	NA	
	a. Monthly DUSTO inspections being conducted and reports on file?*				
	23 CCR 2715				
	b. DUSTO Annual Employee training current and forms on file?*				
	23 CCR 2715				
	c. Is triennial secondary containment testing and overfill protection inspection being conducted and recorded in the proper timeframe?*				
	23 CCR 2635, 2367, Ca H&SC 25284/25291				
	d. Annual DEH Unified Program Facility permit current and on file?*				
	Ca H&SC 28284				
	e. UST Operating Permit current and on file? (permit good for 5 years)*				
	Ca H&SC 28284				
	f. Is the DUSTO Designation form (DEH HM-9174) present and are the indicated personnel's certifications current?*				
	23 CCR 2715				
	g. Are the UST operating permits current, and the UST operating permit, monitoring plan and emergency response plan posted? (plans modified/changed only when needed)***				
	Ca H&SC 28284, 23 CCR 2632/2641				
	h. Is the leak monitoring system panel displaying anything other than all conditions normal? If YES, then what is the abnormal condition?*				
	23 CCR 2632				
	i. Are alarm conditions on the UST monitoring system panel recorded (in an Alarm Log), reported and investigated?*				
	23 CCR 2632				
	j. Is the audible and visual UST overfill alarm functioning properly?*				
	23 CCR 2636				

* To be reviewed at the Designated UST Operator (DUSTO) binder

** To be reviewed at the UST site

*** To be reviewed at both the DUSTO binder and the UST site

Present During Inspection: _____

Supervisor (Facility Personnel): _____

Date: _____

Inspector (EPS/Compliance): _____

Date: _____

NOTES: