**Consolidated Emergency Response/Contingency Plan Training: Instructor Guide**

**Section 2: Coordinating with Station Emergency Response Agencies**

Slide #1

Title Slide

Slide #2

1. Meet the Consolidate Emergency Response/Contingency Plan (CERC) annual training requirement for coordinating with emergency response agencies.
2. Enabling Objectives:
	1. Define Emergency Response
	2. Recognize Emergency Situations
	3. Define Incidental Spills
	4. Implement emergency Notification Procedures

Slide #3

1. We use hazardous materials daily in maintenance, repair, and cleaning activities. Some are dangerous to human and environmental health because of the large quantity or toxicity.
2. Though we do our best to handle hazmat safely to prevent spills, leaks, and other mishaps – accidents do happen. Most accidental spills and leaks are minor and within our response capabilities.
3. In cases of major spill events or major emergencies we must know how to request response assistance to control or clean-up a spill, conduct evacuation, get emergency medical, or otherwise neutralize a hazard.

Slide #4

1. Sometimes we will need to respond to an emergency situation. Emergency situations may include:
	1. a fire, visible or noxious fumes, or other significant health and safety hazards.
	2. an off-site, or potential offsite, impact such as the spill contaminating soil or entering storm drain.
	3. a need for assistance outside our unit to stop, contain, and/or clean up a chemical release.
	4. or if there is **any** doubt about the situations above.

Slide #5

1. Sometimes, a response is required for an emergency situation. There are two types of responses, “emergency” and “non-emergency.”
2. 29 CFR 1910.120(a)(3) defines an emergency response. It says that an emergency response is:
	1. “…an occurrence which results, or that is likely to result, in an uncontrolled release of a hazardous substance…”
	2. “Release” meaning a hazardous substance getting into the environment (air, water, waterway, soil).
	3. “Uncontrolled” meaning that stopping, containing, or cleaning up the release is beyond our unit’s ability.

Slide #6

1. When responding to a spill, a non-emergency response would be an “incidental spill.” It is a minor spill that happens from time to time.
2. There was no release to the environment and no one was injured.
3. No significant safety or health hazard occurred.
4. Outside assistance was not needed to control or clean-up.
5. And, the emergency plan was not implemented.
6. Incidental spills can be avoided by following hazmat handling guidance in CERC Plan Section 1.
7. Incidental spills must be clean-up immediately and are logged in the unit’s Spill Log.

Slide #7

1. Let’s take a look at our unit’s portion of the SPCC Plan and the measures taken to prevent and control spills.
2. The Spill Prevention, Control, and Countermeasures Plan, or SPCC, was established to prevent oil spills into U.S. waters and “sensitive” environments. Sensitive environments aboard MCAS Miramar include:
	1. Storm drains and sanitary sewers.
	2. Rose and Sycamore Canyons on MCAS Miramar.
3. SPCC Plan lists oil spill prevention structures, procedures, and equipment, such as:
	1. Secondary containment around tanks and waste sites.
	2. Overfill alarms and emergency shut-off valves.
	3. Spill equipment and response procedures.

Slide#8

1. There is one SPCC Plan for MCAS Miramar. It is maintained, in its entirety, by the Environmental Department.
2. However, each unit affected by the Plan has their portion on-hand and must be familiar with its contents.
3. Our unit’s portion of the SPCC Plan is tabbed in our unit’s HW Compliance Binder.
4. **Note**: Not all units are affected by the SPCC Plan so you may not have a specific portion of the Plan.

Slide #9

1. In addition to the SPCC Plan, the California Health & Safety Code requires units that generate hazardous wastes maintain a Contingency Plan.
2. On Miramar we use a Consolidated Emergency Response/Contingency Plan of which there are several sections such as:
	1. Emergency Response Plan w/Site Map
	2. Employee Training Description
	3. Emergency Equipment Inventory.

Slide #10

1. Now that we have discussed non-emergency responses, and the plans that assist us during a response, let’s consider emergency situations that could occur at our unit.
2. If the situation warrants emergency response, call 911 for fire, medical, and PMO assistance.
	1. Be prepared to tell the 911 Dispatcher:
	2. Your name and telephone number.
	3. Exact location of the incident (bldg and room number, if applicable).
	4. Description of what is happening.
	5. Any other relevant information.

Slide #11

1. Do not hang up the telephone until the 911 Dispatcher terminates the call.
2. Ranking person acts as on-scene-commander until relieved by the Miramar Fire Dept.
3. Do not call off-base agencies. The Miramar Fire or Environmental Department will contact off-base agencies if required.

Slide #12

1. The ranking person onsite will act as the on-scene-commander until relieved by the Miramar Fire Department. They should:
2. Start or continue any required evacuation and crowd control.
3. Gather additional useful information w/o risking hazard exposure.
4. Be prepared to guide emergency response personnel and a provide situation update.
5. Have SDS’s on-hand to assist responders, if available.

Slide #13

1. Normally, clean-up will not start until after the emergency is under control and the emergency “all clear” is sounded by MFD.
2. MFD or Environmental Dept determines if outside response or clean-up assistance is needed.
3. The responsible unit usually cleans up spills.
4. **Note**: Call the Environmental Dept at 307-1108 after 911.

Slide #14

1. Let’s review.
	1. Emergency Response is required when the incident is beyond our capabilities, there’s a fire, or someone is seriously injured.
	2. Call 911 (or pull the fire alarm) in case of emergency and provide the Dispatcher emergency information.
	3. Be prepared to assist the responders when they arrive on the scene.
	4. Notify on-station responders and departments only.
	5. Units clean up incidental (minor) spills.
	6. Sign-in on the Training Roster.

Slide #15

1. Contact your unit’s Hazardous Waste Coordinator or your Group’s Environmental Compliance Coordinator for hazmat assistance.
2. Unit and Group Coordinators should contact the Environmental Department’s CETEP Coordinator at 307-1306 for questions regarding this presentation and/or for training assistance.